

Part C2: Council Functions

The functions which may only be exercisable by Council are set out in the table below:

Council Functions	
1	Determine which plans, strategies and policies shall comprise the Council's Policy Framework and from time to time approve, adopt and amend those plans, strategies and policies.
2	Determine and amend the Council's Budget.
3	Approve a departure from the approved Policy Framework and / or the approved Budget.
4	Appoint and remove the Leader.
5	Change the executive arrangements of the Council.
6	Establish, abolish, and decide the terms of reference and the composition of Council, Committees and make appointments including co-opted members to them and other non-Executive bodies.
7	Make and amend Procedural Rules, Financial Rules and Contract Rules.
8	Change the name of the District or a parish.
9	Elect a Council Chair and Vice-Chair
10	Promote or oppose local or personal bills.
11	Where it is the function of the Council, divide Parliamentary Constituencies and local government electoral divisions into polling districts.
12	Appoint an Electoral Registration Officer and Returning Officer for local government elections.
13	Make, amend, revoke, or re-enact by-laws.
14	Fill Council or Parish Council vacancies in the event of insufficient nominations.
15	Change ordinary year of election of parish councillors.
16	Confirm the appointment of the Head of Paid Service (Chief Executive) and designate officers as the Monitoring Officer and the S151 Officer.
17	Make a scheme for the payment of allowances to Members and determine the amount of all allowances payable to Members of the Council.
18	Establish and abolish Joint Committees (in respect of non-Executive functions).
19	Approve the Pay Policy Statement.
20	In addition to annual approval of appointments to outside bodies, to appoint or nominate individuals to outside bodies in respect of non-Executive Functions and revoke or withdraw such appointment or nomination where there is no Group Leader consensus on the decision to be taken.

Council Functions	
21	Adopt or amend the Code of Members' Conduct and the Arrangements for investigating allegations
22	Take decisions and/or give advice on matters brought to Council by the Leader, Cabinet, Officers and other bodies or persons.
23	Receive and consider statutory reports from the Head of Paid Service, the Section 151 Officer, and the Monitoring Officer.
24	Authorise virements from the Council's approved Annual Revenue and Capital Budgets in excess of £150,000.
25	Certain functions of local authorities are classified as "Local Choice" functions under the Local Government Act 2000 and the Local Authorities (Functions and Responsibilities) Regulations 2000, Schedule 2. The Council can decide which of these decisions should be taken by the Full Council and which should be taken by the Cabinet.
26	Approval and allocation of the Council's annual borrowing limit
27	The power to submit proposals to the Secretary of State for an Order under Section 10 (pilot schemes for local elections in England and Wales) of the Representation of the People Act 2000
28	Any resolution for whole Council elections
29	Any change in the name of electoral areas
30	Any decision as to whether a casino should be in the District
31	To undertake the function of Trustee in respect of all Trusts held by the Council (where applicable)
32	Make changes to the Constitution (other than minor amendments which are delegated to the Monitoring Officer or any protocol which falls within the Terms of Reference of any Committee)
33	Delegating functions to other local authorities and deciding whether to accept such a delegation from another authority
34	Set the Council Tax
35	Approving the acquisition or disposal of land or property over £1,000,000.
36	All other matters which by law must be reserved to the Council

Policy Framework

The policy framework comprises the following plans and strategies:

- [Corporate Strategy/Corporate Plan](#)
- Plans and strategies which together comprise the Development Plan (the [Cotswold District Local Plan](#) and the Council's input into the Gloucestershire County Structure Plan)

Constitution of the Cotswold District Council

- [Housing Strategy](#)
- [Pay Policy](#)
- Licensing Policy Statements ([Licensing Act 2003](#) and [Gambling Act 2005](#))
- [Budget](#), which includes:
 - The Medium-Term Financial Strategy
 - Capital Programme
 - Setting the Council Tax
 - Decisions relating to the control of the Council's borrowing requirements, the control of its capital expenditure and the setting of virement limits
 - The Capital, Treasury Management and Investment Strategies